

# **A G E N D A**

## **Community Advisory Commission**

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**May 06, 2009**

Milpitas City Hall Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 p.m.

**I. Roll Call:** Reena Choudhury, Danny Fang, Jenifer Lind, Rajeev Madnawat, Viramrinder Mehru, Syed Mohsin, Michael Queenan, and Nelson Villegas  
Alternates: Nika Chen, William Manassau, and Phong Nguyen

**II. Seating of Alternates:**

**III. Pledge of Allegiance:**

**IV. Approval of Agenda:**

**V. Approval of Minutes:** April 01, 2009

**VI. Announcements:**

**VII. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VIII. Liaison Reports**

**City Council Report** Councilmember Polanski

**IX. New Business**

**A. Heritage Tree Nominations**

The CAC Work Plan schedules opportunities to nominate heritage trees in January, May and October. The major elements of the Heritage Tree Program are to:

- Recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city's heritage.
- Protect all heritage trees or groves through the Tree and Planting Ordinance.
- Make it unlawful for any person, other than City personnel in the performance of their duties, to remove a heritage planting without first applying for a permit from the Public Works Department.

- Provide a process for the City Council to designate individual trees or a grove of trees.

A heritage tree designation may be requested by any person and with the written consent of the property owner. A tree or grove of trees may be designated, as a Heritage Tree or a Heritage Tree Grove, with the finding that it is unique and of importance to the community due to any one of the following factors:

1. It is an outstanding specimen or grove of a desirable species.
2. It is one of the largest or oldest trees or grove of trees in Milpitas.
3. The tree, or grove of trees, possesses distinctive form, size, age, location and/or historical significance.

Heritage trees or groves that are removed without City approval must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

**Recommendation:** Determine if there are any new trees, or groves of trees, to recommend to the City Council for a heritage designation.

#### **B. Neighborhood Night Out**

Neighborhood Night Out will be held Thursday, August 6, 2009. The past few years, CAC members have visited other City Commission meetings to promote participation in National Night Out. For the Commission's reference, a calendar with the dates and times of upcoming Commission meetings is included with the agenda packet.

**Recommendation:** Discuss and provide direction to staff as appropriate.

#### **C. Neighborhood Beautification Awards**

The Neighborhood Beautification Ordinance (NBO) awards process will be the same as last year. A subcommittee will need to be established; a tour to be held in September. The subcommittee will tour the submitted nominee properties and select the winners of each category. Winners will be announced at the October CAC meeting.

**Recommendation:** Select a subcommittee of at least three members for this year's NBO awards.

#### **D. Subcommittee/Task Force Status Reports**

A Community Outreach Form has been received and is attached for review.

**Recommendation:** Discuss and provide direction as appropriate.

#### **X. Adjournment to June 3, 2009**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission (CAC) after initial distribution of the agenda packet are available for public inspection at the Planning Department office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) Phone: (408) 586-3040 Fax: (408) 586-3030

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*